

Oumam Magazine Authors' Guide

1. The research must be new in its presentation, and no one has previously addressed the subject, using the same mechanism and reached the same results. It must be characterized by depth, analysis and criticism.
2. The research must be free of linguistic and typographical mistakes, and punctuation marks must be taken into account when writing.
3. The information, contained in the research, must be documented through accurate scientific sources and references.
4. The author should ensure that the number of words in the research ranges between (4500) and (5500) words.
5. "Plagiarism Check X" will be used to determine the extent of plagiarism.
6. "Plagiarism Check X" will be used before the research is being presented for evaluation, and the research will be rejected if the plagiarism exceeds the internationally accepted rate (25%).
7. Regarding the footnotes related to reference notes, the author will use "Chicago Modified Style", and insert footnotes at the bottom of the page via automatic insertion.
8. Example of "Chicago Modified Style":
 - When documenting from a book: Author's name, book title, the part or volume, page number.
 - When documenting from a magazine: Name of the author of the research or article, the research title, name of the magazine, the issue, page number.

- When documenting from a collective book: Name of the author with the phrase "and others", the book or research title, page number.

- When documenting from thesis or dissertation: Name of the researcher, thesis or dissertation title, university or college, page number.

- Verses are documented in the text immediately, after the Quran text by mentioning the surah followed by a colon, then the verse number inside brackets, like this: [Al-Insan: 25].

The Quran verses are inserted with vowels, according to the Quran diacritical marks, and are placed between two special brackets, like this: {In the name of Allah, the Most Gracious, the Most Merciful}.

*Note: If the sources mentioned above are electronic, the link will be included after the page number at the bottom.

9. A list of sources and references shall be included at the end of the research, as mentioned above, and adding the rest of the related details: Publishing house, publishing country, publishing date, edition number.

10. The author uses the font (Simplified Arabic), in size (14) in the text, and the same font in size (12) in the margin.

11. In English, the author uses the font (Times New Roman), in size (14) in the text, and size (12) in the margin.

12. The following should be written on the first page:

- The research title in Arabic.

- The author's name in Arabic (if Arab), with a footnote stating: his nationality, academic description, academic degree and certificate, and affiliation (university, college), or (research institution).

- An abstract of the research in Arabic, provided that each abstract does not exceed (100) words.

- Keywords, provided that they do not exceed (7) words.

- The magazine will translate the abstracts into the languages it considers appropriate.